

St. Catharine Church Work Request Form

To be used for all work requests that need more than a few minutes

Work Request (describe as clearly and detailed as needed) _____

Date needed for completion _____

Ministry Requesting Work _____

Contact Person _____ Phone _____

Email Address of contact person _____

Additional Comments or information _____

Office Use Only

Any Cost associated with this request? _____

If cost, being paid for by _____ Ministry requesting work _____ Parish

Approximate cost _____

Date assigned _____ Date Completed _____